



JOHN PORT SCHOOL

Application for Free School Meals

Full Name of parent/guardian	
Relationship to student(s)	
Address	
Post Code	Tel No

Student Details:

NAME	DATE OF BIRTH	(FOR OFFICIAL USE ONLY) ISSUED/DATE

You are only entitled to claim free meals for student(s) if you are in receipt of INCOME SUPPORT, INCOME-BASED JOBSEEKER'S ALLOWANCE, INCOME-RELATED EMPLOYMENT & SUPPORT ALLOWANCE, CHILD TAX CREDIT (unless you also receive Working Tax Credit), the 'GUARANTEE' ELEMENT OF STATE PENSION CREDIT or support under part VI of the Immigration and Asylum Act 1999. **This form must be verified by the DWP Office (or you must provide evidence of receipt of the above benefits):**

DWP Reference Number	DWP STAMP
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DECLARATION to be completed by Parent / Guardian

I declare that I am legally responsible for the student(s) for whom I have claimed and that the information given by me on this form is true and correct. I agree to inform the school of any changes in my family / financial circumstances which may affect this claim.

Signature of Parent/Guardian
Date

FOR OFFICIAL USE ONLY

No of children entitled to free meals	Dates of entitlement		Applicant notified	Computer record updated	New form issued
	From	To			



JOHN PORT SCHOOL

FREE SCHOOL MEALS CRITERIA

Evidence required:

- **Income Support – IS**
Please provide a recent letter from the Department for Work and Pensions (DWP) about your Income Support, or your most recent Tax Credit Award Notice, or ask DWP to stamp your form.
- **Income Based Job Seeker's Allowance - IBJSA**
Please provide recent evidence about your Job Seeker's Allowance, or ask DWP or the Jobcentre to stamp your form.
- **Income-related Employment and Support Allowance**
Please provide a recent letter from the Department for Work and Pensions (DWP) about your Allowance, or your most recent Tax Credit Award Notice, or ask DWP to stamp your form.
- **Child Tax Credit (but not receiving Working Tax Credit) and annual income not exceeding £16190**
Please provide your most recent TC602 Tax Credit award notice from HM Revenue & Customs. You may still be eligible if you receive **Working Tax Credit** during the four-week period immediately after your employment finishes or after you start to work less than 16 hours per week.
- **'Guaranteed' element of State Pension Credit**
Please provide your most recent 'Pension Credit M1000 Award Notice'.
- **Support under Part VI of the Immigration & Asylum Act 1999**
Please provide a recent Home Office letter or ask your Housing Association to stamp your form.