



John Port Spencer Academy Internal Appeals

Please tick box to indicate the nature of your appeal and complete all white boxes on the form below

- Ask the centre to check if they made an error when submitting a Centre Assessment Grade or subject rank order
- Appeal against the centre's decision not to appeal to the awarding body
- Appeal against the centre's decision not to seek any information the awarding body holds that would be needed for an appeal
- Raise a complaint to the centre if you have evidence of bias or discrimination

Candidate name		Awarding body	
Subject		Qualification type (GCE, GCSE etc.)	

Please state the grounds for your appeal or complaint below:

If necessary, continue on an additional page if this form is being completed electronically or overleaf if hard copy being completed

Candidate's signature:	Date of signature:
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This form must be signed, dated and returned to the exams officer within 3 working days of results issue.

If appeals are sent to the awarding body it could result in the grade going up, down or staying the same.

FOR CENTRE USE ONLY			
Date received		Reference	