



Student Voice Job Description **Head of Student Council**

Purpose

Student Council is a stand-alone branch of Student Voice.

It runs alongside and within Student Voice and fosters the wider opinion of all students on the daily running of our school. The council regularly meets with senior leaders and school staff to discuss important issues such as transport, infrastructure, recycling, communication and catering.

You will be an integral part of the Student Voice Leadership Team and manage a strong team of councillors. You will also liaise with the PTA and represent the school on a trust wide platform.

Main Responsibilities

- Represent Student Council at various events including parent evenings, PTA meetings, Primary school visits, Student panels and open evenings.
- Lead Termly campaigns within school to improve the school experience for our student community.
- Participate in student panel interviews as requested.
- Organize and lead regular meetings with school councillors.
- Assist the HB/HG in the recruitment of the Sixth Form Prefect Team and Sixth Form Councillors
- Deputize for Head Boy and Girl when necessary.
- Attend weekly meetings with Student Voice Leadership.
- Lead and participate in assemblies.
- Attend training events as part of Student Voice Leadership.
- Support school wide fundraising events.
- Contribute to the SV newsletter and update school community on Council Campaigns and Progress.

Personal Skills and Qualities

- Leadership
- Team Work
- Time Management
- Organisation
- Communication
- Project Management
- Resilience

To apply please submit one sheet of A4 outlining:
The position or positions you are applying for
The skills and personal attributes you have to carry out these roles
The school wide issues that are important to you and why
What Student Voice means to you

Applications will open on Wednesday 31st March and all applications should be submitted via email to Mrs Pemberton and Mrs Lowndes by Monday 19th April.

Best of luck in your application!